McCausland Undergraduate Committee Meeting Minutes

November 3, 2025

11 AM-12 PM

Petigru 321

Committee Members in Attendance: Dawn Campbell (WGST), Amanda P. Zeigler (BIOL), Steven Derochers (MATH), Rebecca Stern (ENGL), Amy Taylor-Perry (CHEM), and Cuizhen (Susan) Wang (GEOG)

Ex-Officio Members in Attendance: Christy Friend, Karen Thompson

Special Guests in Attendance: Ashley Byrd-White (Director for Experiential Learning and Student Engagement), Erica Elbery (Associate Director for Employer Engagement)

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1. The meeting began with a welcome message and introductions from all participants.
2. A call was placed to approve the minutes from the inaugural Undergraduate Committee Meeting on September 15, 2025. Minutes were approved with no recommended amendments.
3. Christy Friend (Senior Associate Dean for Undergraduate Studies)
    - Introduced the career-readiness framework established by the College, and turned the discussions over to our special guests
4. Ashley Byrd-White (Director for Experiential Learning and Student Engagement), Erica Elbery (Associate Director for Employer Engagement)
    - Identified the major stakeholders that students are interacting with during their time at USC.
        - Stakeholders: Department and Faculty, Employees and Alumni, Staff and Advisors, Parents and Families
    - Discussed the Career Ecosystem while mentioning initiatives that are currently in progress and future initiatives
5. Erica Elbery
    - Discussed strategies that the College is undertaking to increase employer engagement to allow opportunities for potential employers to interact with our students
6. ABW and EE
    - Discussed the introduction of the McCausland Summer Internship Program

        - This will serve as the signature internship program in summer terms only
    - Students who apply to participate in this program can earn a $3000 scholarship to help with tuition costs and salary while participating in the summer internship
7. Future directions
    - The McCausland College of Arts and Sciences will be getting a Career Studio Space to allow students a location where they can perform career development activities (resume creation, interview preparation)
    - This space will allow the College to host workshops and events (employer presentations, networking sessions)
    - The Career Studio will provide a collaborative student space that is focused on career development
    - Create a space for meetings with career coaches, advisors, prospective employers, and others to connect students to career opportunities

Minutes taken by: Amanda P. Zeigler

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