**McCausland Undergraduate Committee Meeting Minutes**

September 15, 2025
11:30 AM-12:30 PM
Petigru 321

**Committee Members in Attendance:** Amanda P. Zeigler (BIOL), Dawn Campbell (WGST), Steven Derochers (MATH), Rebecca Stern (ENGL), Amy Taylor-Perry (CHEM), and Cuizhen (Susan) Wang (GEOG)

**Ex-Officio Members in Attendance**: Christy Friend, Karen Thompson

**Committee Members Absent:** Judith Kalb (LLC)

The inaugural meeting began with a welcome message and introductions from all participants.

1. Jean Ellis (Secretary to the Faculty)
    - Reviewing the charge of the committee.
    - Objectives to be completed by the end of the first meeting
        - Determining a committee Chair
        - Establishing term lengths for each committee member
2. Discussion surrounding the responsibilities of the committee
    a. Brainstormed and identified issues to begin addressing in relation to undergraduate education in the McCausland College of Arts and Sciences
    b. Potential topics to explore: use of AI in the classroom, robust representation of arts and sciences classes in the Carolina Core, career-readiness and internship initiatives for students in arts and sciences
3. Meetings for the 2025-2026 academic year (Petigru 321):
    - November 3, 2025: 11AM-noon
    - February 9, 2026: 11AM-noon
    - April 13, 2026: 11AM-noon
4. Term lengths for the committee members:
    - 3-year term: Amanda Zeigler
    - 3-year term: Amy Taylor-Perry
    - 3-year term: Steven DeRochers
    - 2-year term: Dawn Campbell
    - 2-year term: Rebecca Stern
    - 1-year term: Susan Wang
    - 1-year term: Judith Kalb

5. Committee Chair – to be determined

Minutes taken by: Amanda P. Zeigler

*Amendment to minutes: As of 9/17/2025, Dawn Campbell confirmed that she would take on the leadership responsibilities of Chairing the UG Committee.*