Minutes of the Bylaws Budget Committee Meeting
Date: October 9, 2025
Time: 10:00 am – 11:00 am
Location: Petigru 321

Present:

- Nicole Fisk
- Carla Flink
- David Fuente
- Barbara Koons-Witt
- Wayne Outten
- Paula A. Vasquez
- Millisa Bates
- Dean Tommy Hodges (Ex-officio)
- Ashley Maciaszek (Ex-officio)

1. Call to Order and Purpose of Meeting

Outten called the meeting to order at 10:00am. The minutes from last meeting were reviewed and all members approved them.

The purpose of this meeting is to provide an overview of the budget in the McCausland College of Arts and Sciences and USC. CFO Ashley Maciaszek and Dean Hodges will lead an RCM budget model training. The impact of budget on strategic decisions will also be discussed.

2. Overview of the budget in the McCausland College of Arts and Sciences and USC presentation by Maciaszek.
    a. USC
        i. Revenue
        ii. Commonly used funds
    b. McCausland budget statements
        i. Overall
        ii. Revenue
        iii. Tax rates
            1. Support unit tax
            2. Participation fee tax
            3. Subvention
        iv. Salary and Fringe
        v. Non-personnel expenses
        vi. Revenue, expenses YOY

vii. Year end balance trending
viii. Commitments

c. Budget Model 2.0
    i. Revenues, changes to the model
    ii. Cost pools, changes
    iii. Model allocation, changes
d. Notes of useful resources
e. Education Foundation

Slide show presentation ended at 11:07am.

The committee then reflected on what we learned and thought through some questions on grant budgeting, strategic planning, and budget communication for future meetings.

The meeting concluded at 11:20am.