Minutes of the Bylaws Budget Committee Meeting
Date: January 29, 2026
Time: 9:00 am - 10:00 am
Location: Petigru 321

Present:
- Nicole Fisk
- Carla Flink
- David Fuente
- Barbara Koons-Witt
- Wayne Outten
- Paula A. Vasquez
- Dean Tommy Hodges (Ex-officio)
- Ashley Maciaszek (Ex-officio)

1. Call to Order and Purpose of the Meeting
Outten called the meeting to order at 9:00 am. The minutes from the last meeting were reviewed and approved by all members.

The purpose of this meeting was to discuss:

- a budget update for the end of 02,
- priorities for the upcoming budget blueprint meeting, and
- an overview and training on how departmental budgets (A funds) are determined by the college.

2. Budget Update for the End of Q2
Maciaszek provided a mid-year financial overview for December 2025. The presentation included discussion of trends in tuition revenue, as well as margin and fund balance trends.

3. Discussion of Priorities for the Upcoming Budget Blueprint Meeting
The committee discussed priorities for the upcoming budget blueprint meeting. It was noted that the meeting will consist of two primary components: the dean's overview of the college's narrative and priorities, followed by a review of budget performance over the past three years and projections for the next three years.

Members noted that the meeting provides an opportunity to hear from each college and to identify institutional goals for the coming year. Sample priorities discussed include incentives for faculty retention and the quality of the physical spaces occupied by the college. Opportunities for communicating concerns and ideas during the CAS dean search were also discussed.

4. Overview of How Departmental Budgets (A Funds) Are Determined

The committee discussed how departmental operating budgets (A funds) are determined within the college. Topics included differences between the historic budget model used for units and the RCM model, the structure of operating budgets, and opportunities for units to apply for CAS initiatives.

5. New Business
The committee briefly discussed the agenda for the next meeting.

The meeting concluded at 9:54 am.